



Field Operations Leader

Job Description

05.4.23

FLSA Classification: Non-Exempt

Summary of Position

Perform various tasks related to snow equipment preparation and maintenance. Prepare customer sites prior to the beginning of the season and maintain the neatness of the properties during the winter. Deliver and distribute fuel for all equipment before, during, and after storm events. Operate various snow clearing and deicing equipment. This role requires 24/7 availability during the snow season to be actively involved before, during, and after all snow events. Become a subject matter expert in the overall function of how the business runs, the systems we use, and the customers we serve, focusing on how your day-to-day responsibilities integrate into and support the overall business goals.

Essential Functions

- Provide regular status updates to management on completed assigned tasks.
- Perform various tasks related to snow removal equipment preparation and maintenance.
- Fluid film all snow removal equipment before and after the winter season.
- Deliver snow removal equipment and deicing supplies to customer sites.
- Perform preventative maintenance on heavy equipment and trucks. Report damages, defects, and repairs needed to management.
- Assist mechanic with maintenance of trucks and equipment.
- Deliver and distribute fuel to all equipment during and after snow events.
- Document damages to equipment and/or trucks that occur during a snow event and communicate to management. Report on-site property damages and/or deficiencies to management.
- Safely and effectively operate all types of snow clearing and deicing equipment.
- Wash/Salt X and fuel all trucks and snow equipment after snow events.
- Perform post-storm site visits to ensure salt piles are securely covered, storage area is tidy, and all equipment is fueled with the master switch off.
- Assist in post-season inspections for self-performing sites.
- Assist in removal of on-site salt and equipment from customer properties after the winter ends.
- Pick up miscellaneous supplies that are ordered by management.
- Perform summer maintenance duties such as landscaping, hardscaping, property repairs, and other outdoor duties as needed.
- Assist in the organization and maintenance of company properties.
- Ensure all ISO 9001 Quality Standards are met related to your job duties.

Nonessential Functions

- Perform sidewalk clearing when needed.
 - Assist with additional field operations duties as needed.
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Knowledge and Skills

- Snow industry experience is preferred.
- Hold current driver's license, accompanied by a satisfactory driving record.
- Hold required licenses and/or certifications required to operate assigned equipment.
- Ability to work independently in inclement weather conditions.
- Flexibility in schedule vital, particularly during peak times.
- Must be readily adaptable to fast-paced, changing/evolving environment.
- Maintain a reliable and dependable attendance record.
- High level of integrity, work ethic, and confidentiality.

Work Environment/Physical Demands

- Physical and mental endurance required for 24x7 availability during the winter season, including traveling to sites and being outside in winter weather conditions performing physical tasks.
- Physical demands needed to operate heavy equipment effectively for multiple hours at a time.
- Travel, mostly driving a motor vehicle to travel to properties during snowstorms.
- The ability to sit, stand, bend, reach, push, pull, ascend/descend stairs, and walk for various lengths of time during business hours.
- The ability to lift 50 pounds if needed.